

LEGISLATIVE FORUM REPRESENTATIVE

(Job Description)

Duties and Responsibilities

The Legislative Forum Representative (LFR) is the principal coordinator at the chapter level for the legislative and political action activities sponsored by the League and CUNA. The LFR's primary responsibility is implementing the action steps necessary to achieve the credit union legislative & political action agenda. The LFR's main responsibilities include:

1. Report at each chapter meeting on the latest developments regarding legislative, regulatory and/or political action events, including CUPAC (monthly report provided by Governmental Affairs department).
2. Plan, organize and coordinate annual chapter legislator events, such as: Chapter Legislator Appreciation Nights, Receptions, Luncheons, Breakfasts or other chapter activities intended to acquaint lawmakers with the credit union system.
3. Plan, organize and coordinate a chapter legislative action network, to encourage credit unions to send emails, post on social media, or make immediate telephone calls or personal visits to lawmakers in case of a legislative emergency.
4. Plan, organize and arrange lawmaker district office meetings, credit union tours and election-year candidate interviews in an effort to develop and maintain personal relationships with lawmakers and develop key credit union lawmaker contacts.
5. Promote CUPAC fundraising programs at chapter meetings. Join CUPAC as an Advocate Member and vote for members of the CUPAC board of directors and approve proposed amendments to CUPAC bylaws.
6. Promote Project Zip Code to credit unions in the chapter and assist credit unions with implementation.
7. Act as a liaison between the Chapter and the League to suggest proposed credit union legislative and/or regulatory improvements for the League Legislative Committee's consideration. Provide suggested changes to the League Governmental Affairs Department or Office of General Counsel.
8. Plan, organize and coordinate credit union campaign involvement in selected CUPAC/CULAC supported candidate races.
9. Monitor local election year races for Congress, State Senator and State Representative. Forward items of interest on local races to the League's Governmental Affairs Department.
10. In conjunction with ICUL staff recommendations, attend and/or coordinate CU representation at legislator events supported by CUPAC. Attend and/or support fundraisers organized to raise funds for CUPAC. Attend LFR educational sessions and League sponsored governmental affairs conferences.

ICUL Governmental Affairs Department Staff Contacts

Naperville Office

800-942-7124 ▪ Fax: 630-983-2713

Pat Huffman, Political Action Director
(pat.huffman@icul.com)

Debbie Bindler, Government Relations Assistant
(debbie.bindler@icul.com)

Springfield Office

217-744-1800 ▪ Fax: 217-744-2577

Keith Sias, Sr. Vice President – Governmental Affairs
(keith.sias@icul.com)

Ashley Niebur, Legislative Counsel/Director State Gov Affairs
(Ashley.niebur@icul.com)

Jennifer Midden, Government Relations Assistant
(jennifer.midden@icul.com)

Governmental Affairs Consultants

Dick Lockhart: socialeng@ameritech.net

Joe Lyons: joelyons3306@gmail.com